



Application for Employment

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, religion, sex, sexual orientation, gender identity, age, national origin, veteran status or disability.

Instructions: Print clearly in black or blue ink.
Answer all questions (two sides). Sign and date.

Position Applying For	Salary Desired

Personal Information

Last Name	First Name	M. I.	Soc. Sec. Num.	Date of Birth
Address			Email Address	
City	State	ZIP	Home Phone	Mobile Phone

Are you able to perform the responsibilities of the position with reasonable accommodations? No Yes

Can you provide proof of eligibility to work in the United States? No Yes

Are you under the age of 18? No Yes

If you answered yes to the previous question, do you have an employment/age certificate? N/A No Yes

Have you ever been convicted of or pleaded no contest to a felony within the past five years? No Yes

If you answered yes to the previous question, please explain.

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Do you have a valid driver's license? No Yes

License number	State	Class	Exp. Date

Do you have a legal and functioning vehicle? No Yes

Have you had any accidents in the last three years? No Yes If yes, how many?

Have you had any moving violations in the last three years? No Yes If yes, how many?

Have you ever applied for a job with us before? No Yes If yes...

Date	Location	Position

Have you ever worked here before? No Yes If yes...

Sart Date	End Date	Location	Position

Availability

Please list the hours you are available to work	Morning	Midday	Afternoon	Evening	
Monday					Are you available to work holidays? <input type="checkbox"/> No <input type="checkbox"/> Yes
Tuesday					
Wednesday					Are you available to work nights? <input type="checkbox"/> No <input type="checkbox"/> Yes
Thursday					
Friday					Type of work desired: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Seasonal
Saturday					
Sunday					

If hired, What date would you be available to begin work?		How many hours per week?	
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Education			
Check the highest grade that you completed:			<input type="checkbox"/> Less than 8 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12
High School name	City	State	<input type="checkbox"/> G.E.D. Diploma? <input type="checkbox"/> No <input type="checkbox"/> Yes
Check the highest grade that you completed:			<input type="checkbox"/> Some college <input type="checkbox"/> Completed 2 years College Degree? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Completed 4 years College Degree? <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Completed Graduate school Degree? <input type="checkbox"/> No <input type="checkbox"/> Yes
College(s) name	City	State	

Military Experience			
Have you ever served in the armed forces? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Branch	Specialty	Date Enlisted	Date Discharged
Are you currently a member of the National Guard or any other State Defense Force Unit? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Work History	
Please list your work experience for the past 5 years beginning with your most recent job held. You should account for time unemployed and include any full-time volunteer work. If you were self employed, give firm name. Attach any resumes or additional sheets as needed.	
May we contact your current or last employer? <input type="checkbox"/> No <input type="checkbox"/> Yes	

Current/Last employer			
Employer Name	Start Date	End Date	Title
Address			Phone Number
List your primary responsibilities, skills, and accomplishments with this job.			
Reason for leaving (be specific)			

Previous Employer			
Employer Name	Start Date	End Date	Title
Address			Phone Number
List your primary responsibilities, skills, and accomplishments with this job.			
Reason for leaving (be specific)			

Previous Employer			
Employer Name	Start Date	End Date	Title
Address			Phone Number
List your primary responsibilities, skills, and accomplishments with this job.			
Reason for leaving (be specific)			

I hereby attest that all the information I have provided is true and correct to the best of my knowledge. I am aware that missing, misleading or false information is grounds for non-hire or for termination after hiring.

Applicant Signature	Date

EEO Voluntary Self Identification Form

Completion of this form is voluntary and will not affect your opportunity for employment, or the terms or conditions of your employment. This form will be used for EEO reporting purposes only and will be kept separate from all other personnel records. Please return completed form with application.

If you choose not to self-identify your race/ethnicity at this time, the federal government requires Wolyniec Construction to determine this information by visual survey and/or other available information.

NAME: _____

DATE COMPLETED: _____

GENDER:

(Please check one of the options below)

Male Female

RACE/ETHNICITY:

(Please check one of the descriptions below corresponding to the ethnic group with which you identify.)

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino): A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

Black or African American (Not Hispanic or Latino): A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Pacific Islander (Not Hispanic or Latino): A person having origins in any of the peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Asian (Not Hispanic or Latino): A person having origins in any of the original peoples of the Far East, Southeast Asia or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

Native American or Alaska Native (Not Hispanic or Latino): A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Two or more races (Not Hispanic or Latino): All persons who identify with more than one of the above five races.

I do not wish to disclose.