Wolyniec Construction, Inc.

Backing Policy

1. Scope:

This section sets forth the minimum requirements for motor vehicle backing safety at Wolyniec Construction, Inc. for all employees operating a company owned vehicle. This section is inclusive of all company owned vehicles and mobile construction equipment.

2. Purpose

The purpose of this section is to provide general requirements and safe practices to Wolyniec supervisory personnel and employees so that they can carry out the requirements and safe practices any time he/she is operating a company owned motor vehicle and/or mobile construction equipment as identified in this program.

3. General Requirements

- **1. Backing in or Pulling Through Into Parking Spaces:** When parking any Wolyniec operating a company owned vehicle (car, SUV, pickup, SUV crossover and similar vehicles) must either back into or pull through their parking space. This must be done so that when the employee leaves the parking space, the employee needs to pull forward to exit the space.
- **2.** Construction Job-Site, Plant, and Shop Backing: The safe practice is to minimize the backing (although not always possible) of any company-owned motor vehicle and any mobile construction equipment at any Wolyniec construction job-site, plant or shop. Wolyniec supervisors should plan their work to minimize the backing of company vehicles and mobile construction equipment. Wolyniec employees are minimizing the potential for having a backing accident.
- 3. Using a Spotter to Back: Due to blind spots, the high frequency of backing with specific operations (e.g. triaxles backing into a paver), and the hazardous nature of backing, a spotter may be required to assist a vehicle and/or mobile equipment in backing. A spotter will be required when determined to be necessary by the Wolyniec supervisor-in-charge or driver/operator on any Wolyniec owned property, construction project, or plant operator.
- **4. Back-UP Alarm Requirements**: All bi-directional construction vehicles (e.g. triaxles, slab truck, and commercial motor vehicles, ect.) and mobile construction equipment must be equipped with functional and audible back-up alarm. The alarm must be able be heard and clearly distinguishable above the noise level of the vehicle equipment.
- **5.Window and Mirror Visibility:** Windows and mirrors must be maintained in a clean and clear condition for optimal visibility, without damage or cracks that restrict visibility.

- <u>6. Mirror Adjustments:</u> For optimal visibility, mirrors must be adjusted and checked prior to operation of any Wolyniec motor vehicle or mobile construction equipment.
- **7. Scan Mirrors While Backing:** Mirrors must be continuously scanned by the driver/operator while backing to provide for optimal visibility.
- **8.** Backing Speed: There is no set requirement for backing speed; however, it is required to be done with caution and at a safe and controlled speed.
- **9. Get Out and Look (G.O.A.L):** Prior to backing any Wolyniec vehicle and mobile construction equipment that has been parked where site conditions could have changed it is required that the Wolyniec employee Get Out and LOOK prior to backing. By getting out and looking the driver/operator is getting a 360-degree snapshot of what is in the proximity around the vehicle or equipment. This is also required for the driver/operator if the employee leaves the vehicle or equipment for an extended period (e.g. employee gets out of equipment for a break and gets back 10 minutes later), meaning that a walk around is required prior to getting in and backing.